

MCS Share Transfer Agent Limited

12/1/5, Manoharpukur Road, Kolkata 700026

Phone : (033) 4072 4051 / 52 / 53, Fax: (033) 4072-4050, E-mail: mcssta@rediffmail.com

Website: www.mcsregistrars.com, CIN : U67120WB2011PLC165872

Reminder - 2 and Final Reminder

Ref. No.: MCSSTA/UML/REMINDER-2/ 1

Date: 26th November, 2018



Dear Shareholder,

DP ID-Client Id / Folio No. :

Unit : Usha Martin Limited (ISIN No. INE228A01035)

Re : i) Details of Bank Account, PAN, Email ID Etc.

ii) Dematerialization of physical shares.

iii) Revalidation of unpaid Dividend for FY 2012-13.

- i) Further to our letters dated 5th June, 2018 & 26th October, 2018 on behalf of the Company, we would like to inform you that SEBI vide their Circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20.04.2018 has directed all Companies to make payment of dividend to the shareholders through approved electronic mode and also directed that updated bank details & PAN of the shareholders be obtained and maintained by the Companies if not already available with us.

Accordingly, those who are holding shares in physical form and receiving their dividends by Warrant / Demand Draft etc. are requested to fill the attached Form and submit it along with an original cancelled cheque leaf / attested bank passbook showing name of account holder to the under signed to update the records for payment of any future dividend.

Please also provide your Email Id, Phone / Mobile No. and copy of PAN (self-attested) for record as well as for us to send to you communication by electronic means in accordance with various circulars issued by the Ministry of Corporate Affairs from time to time.

You are, therefore, requested to return the attached Form along with requisite documents within 21 days from the date of this letter.

Those who are holding shares in dematerialised form are requested to submit the details only to their respective Depository Participants (DP), where they are maintaining their Demat Account, at the earliest.

- ii) This is to further inform that, the amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated 8th June, 2018 has mandated that transfer of securities would be carried out in dematerialized form only with effect from 5th December, 2018. Therefore, if you are holding shares in physical form, you are requested to convert your holding in dematerialized form at the earliest. Otherwise, **physical shares will not be transferred with effect from 5th December, 2018.** Dematerialization of physical share will facilitate immediate transfer of shares, no stamp duty cost on transfer of shares and also eliminate risks associated with physical share certificates.
- iii) Request for revalidation of dividend relating to the aforesaid financial year should accompany information comprising (a) Bank Account No.(b) Bank Name & Branch (c) self-attested one photo copy of Cheque (bearing printed name of the shareholder. However, shareholder not having cheque bearing their printed name should provide a photo copy self-attested bank passbook or statement .

Thanking you,

Yours faithfully

For MCS Share Transfer Agent Limited

Sd/- (Registrar)

NB : This being a computer generated letter, does not require any signature

Encl : as above

BANK DETAILS, EMAIL ID & PAN ETC. REGISTRATION FORM

To :

MCS Share Transfer Agent Limited

Unit : Usha Martin Limited

12/1/5, Manoharpukur Road

Kolkata - 700 026

(for physical holders)

To :

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(Name & address of DP for Demat holders)

Dear Sirs

I/We give my/our consent to update the following details in your records for effecting payments of dividend and sending other communications by electronic means in compliance with the circulars as referred to in the letter dated 26/11 /2018 received from MCS Share Transfer Agent Limited for equity shares of Usha Martin Limited.

Folio No./DP Id/Client Id : _____

Name of the First/Sole holder : _____

Bank's Name : _____

Branch's Name & Address : _____

Account No. : _____

Account Type (SB/Current) : _____

IFSC Code : _____

MICR Code : _____

Email Id : _____ Phone No.: _____

Particulars	Name of Shareholders	PAN
First/ Sole Shareholder		
1st Joint Holder		
2nd Joint Holder		

Date : _____

Signature of 1st/Sole Holder

Signature of 1st Jt. Holder

Signature of 2nd Jt. Holder

Encl: Original cancelled cheque leaf / attested bank passbook showing name of a/c holder and copy of self-attested PAN Card(s).

MCS Share Transfer Agent Limited

12/1/5, Manoharpukur Road, Kolkata 700026

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Website: www.mcsregistrars.com, CIN : U67120WB2011PLC165872

Reminder -1

Ref. No.: MCSSTA/UML/RFA/MINDER-1/1

Date: 26th October, 2018



Dear Shareholder,

DP ID-Client Id / Folio No. :

Unit : Usha Martin Limited (ISIN No. INE228A01035)

**Re : i) Details of Bank Account, PAN, Email ID Etc.
ii) Dematerialization of physical shares.
iii) Revalidation of unpaid Dividend for FY 2012-13.**

- i) Further to our letter dated 5th June, 2018 on behalf of the Company, we would like to inform you that SEBI vide their Circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20.04.2018 has directed all Companies to make payment of dividend to the shareholders through approved electronic mode and also directed that updated bank details & PAN of the shareholders be obtained and maintained by the Companies if not already available with us.

Accordingly, those who are holding shares in physical form and receiving their dividends by Warrant / Demand Draft etc. are requested to fill the attached Form and submit it along with an original cancelled cheque leaf / attested bank passbook showing name of account holder to the under signed to update the records for payment of any future dividend.

Please also provide your Email Id, Phone / Mobile No. and copy of PAN (self-attested) for record as well as for us to send to you communication by electronic means in accordance with various circulars issued by the Ministry of Corporate Affairs from time to time.

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- ii) This is to further inform that, the amendment to Regulation 40 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 vide Gazette notification dated 8th June, 2018 has mandated that transfer of securities would be carried out in dematerialized form only with effect from 5th December, 2018. Therefore, if you are holding shares in physical form, you are requested to convert your holding in dematerialized form at the earliest. Otherwise, physical shares will not be transferred with effect from 5th December, 2018. Dematerialization of physical share will facilitate immediate transfer of shares, no stamp duty cost on transfer of shares and also eliminate risks associated with physical share certificates.
- iii) Request for revalidation of dividend relating to the aforesaid financial year should accompany information comprising (a) Bank Account No. (b) Bank Name & Branch (c) self-attested one photo copy of Cheque (bearing printed name of the shareholder. However, shareholder not having cheque bearing their printed name should provide a photo copy self-attested bank passbook or statement .

Thanking you,

Yours faithfully

For MCS Share Transfer Agent Limited

Sd/- (Registrar)

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Encl : as above

BANK DETAILS, EMAIL ID & PAN ETC. REGISTRATION FORM

To : MCS Share Transfer Agent Limited
Unit : Usha Martin Limited
12/1/5, Manoharpukur Road
Kolkata - 700 026

(for physical holders) *(Name & address of DP for Demat holders)*

Dear Sirs

I/We give my/our consent to update the following details in your records for effecting payments of dividend and sending other communications by electronic means in compliance with the circulars as referred to in the letter dated 26/10/2018 received from MCS Share Transfer Agent Limited for equity shares of Usha Martin Limited.

Folio No./DP Id/Client Id : _____

Name of the First/Sole holder : _____

Bank's Name : _____

Branch's Name & Address : _____

Account No. : _____

Account Type (SB/Current) : _____

IFSC Code : _____

MICR Code : _____

Email Id : _____ Phone No.: _____

Particulars	Name of Shareholders	PAN
First/ Sole Shareholder		
1st Joint Holder		
2nd Joint Holder		

Date : _____

Signature of 1st/Sole Holder

Signature of 1st Jt. Holder

Signature of 2nd Jt. Holder

Encl: Original cancelled cheque leaf / attested bank passbook showing name of a/c holder and copy of self-attested PAN Card(s).



MCS Share Transfer Agent Limited

Regd. Office: -12/1/5, Manoharpukur Road, Kolkata - 700026
Phone No: 033-40724051 -54, Fax: 033-40724050, Email: mcssta@rediffmail.com
Website: www.mcsregistrars.com, CIN NO. U67120WB2011PLC165872



Ref. No. : MCSSTA/UML/

Date : 5th June, 2018

Dear Shareholder,

DP ID-Client Id / Folio No. :

Unit : Usha Martin Limited (ISIN No. INE228A01035)

Re : DETAILS OF BANK ACCOUNT, PAN, EMAIL ID ETC.

On behalf of the Company, we would like to inform you that SEBI vide their Circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20.04.2018 has directed all Companies to make payment of dividend to the shareholders through approved electronic mode and also directed that updated bank details & PAN of the shareholders be obtained and maintained by the Companies if not already available with us.

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Thanking you,

Yours faithfully

For MCS Share Transfer Agent Limited

Sd/-

(Registrar)

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Encl : as above

BANK DETAILS, EMAIL ID & PAN ETC. REGISTRATION FORM

To :

MCS Share Transfer Agent Ltd.

Unit : Usha Martin Limited

12/1/5, Manoharpukur Road

Kolkata - 700 026

(for physical holders)

To :

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(Name & address of DP for Demat holders)

Dear Sirs

I/We give my/our consent to update the following details in your records for effecting payments of dividend and sending other communications by electronic means in compliance with the circulars as referred to in the letter dated 05/06/2018 received from MCS Share Transfer Agent Limited for equity shares of Usha Martin Limited.

Folio No./DP Id/Client Id : _____

Name of the First/Sole holder : _____

Bank's Name : _____

Branch's Name & Address : _____

Account No. : _____ Account Type (SB/Current) : _____

IFSC Code : _____ MICR Code : _____

Email Id : _____ Phone No.: _____

Particulars	Name of Shareholders	PAN
First/ Sole Shareholder		
1st Joint Holder		
2nd Joint Holder		

Date : _____

Signature of 1st/Sole Holder

Signature of 1st Jt. Holder

Signature of 2nd Jt. Holder

Encl : Original cancelled cheque leaf / attested bank passbook showing name of a/c holder and copy of self-attested PAN Card(s).