



## USHA MARTIN LIMITED

CIN: L31400WB1986PLC091621

Registered Office : 2A, Shakespeare Sarani, Kolkata - 700 071, India

Phone : (00 91 33) 39800300, Fax : (00 91 33) 39800400, 39800500

Website: [www.ushamartin.com](http://www.ushamartin.com) ; Email: [investor@ushamartin.co.in](mailto:investor@ushamartin.co.in)

Ref. UML/IEPF/SH/TR /SR .NO :  
NAME

DATE:25th May, 2017

ADDRESS

JOINT HOLDER

Folio No. /DP. ID/CL.ID

Dear Shareholder(s),

### **Sub: Transfer of Equity Shares of the Company to Investor Education and Protection Fund**

Further to our earlier letter dated 28th November, 2016. Please note that as per Section 124(5) of the Companies Act, 2013 ("the Act"), any dividend remaining unpaid/unclaimed for a period of 7(seven) years is required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. The Company has regularly uploaded on its website and also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring to IEPF.

Further pursuant to provisions of Section 124(6) of the Act read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (IEPF Rules), the Company is required to transfer the shares for which dividend has not been claimed for 7(seven) consecutive years to Investor Education and Protection Fund (IEPF)

As per our records, the following dividends which were paid/remitted to you in the last 7 (seven) years remain unpaid/unclaimed as on date:

Financial Year ended	Date of Declaration	Warrant No	Warrant Date	MICR No.	Dividend Amount (Rs)
31st March 2010	27-July-2010		04-Aug-2010		
31st March 2011	29-July-2011		03-Aug-2011		
31st March 2013	30-July-2013		05-Aug-2013		

Note - Unpaid Dividends prior to the dividend for the Financial Year 2008-09 have already been transferred to IEPF or Central Government, as per erstwhile IEPF Rules.

Please note that the unpaid or unclaimed dividend for the Financial Year 2009-10 shall become due for transfer to IEPF on 02nd September, 2017 upon completion of 7 years in terms of Section 124(6) of the Act. The corresponding shares shall be transferred to relevant Demat Account of the IEPF Authority as per Rule 6 of IEPF Rule 2016, as amended.

You are advised to encash the unpaid or unclaimed dividend by executing the attached "Letter of Indemnity" drawn on plain paper on or before 02nd September, 2017. No Letter of Indemnity will be necessary if the relevant stale warrant(s) is/are surrendered by claimant to the Company or MCS Share Transfer Agent Limited, Registrar and Transfer Agent of the Company.

In case you fail to claim the above dividend on or before 02nd September, 2017, your shares (whether held in physical or electronic form) will be liable to be transferred as per the IEPF Rules by the Company to relevant Demat Account of IEPF Authority. Please note that no claim shall lie against the Company or against MCS Share Transfer agent Limited, Registrar and Transfer Agents of the Company in respect of such shares transferred to IEPF pursuant to the IEPF Rules, as amended. Please note that:-

1. In case you hold shares in physical form: Duplicate share Certificate(s) will be issued and transferred to IEPF. The original Share Certificate(s) which stand registered in your names and held by you, will stand automatically cancelled.
2. In case you hold shares in electronic form: Your demat account will be debited for the shares liable for transfer to the IEPF.

However, you can claim from IEPF Authority, both unclaimed dividend amount and the shares transferred to IEPF by making an application in accordance with the procedures laid down by the IEPF Authority, details of which can be accessed from their website [www.iepf.gov.in](http://www.iepf.gov.in).

In case of any queries, please feel free to contact MCS Share Transfer Agent Limited (Unit: Usha Martin Limited) at 12/1/5 Manoharpukur road, Kolkata 700026

Tel : 033 4072- 4051 / 4052 / 4053 Fax No: 033-4072 4050 Email : [messta@rediffmail.com](mailto:messta@rediffmail.com) .

Assuring you of our best services at all times.

Yours sincerely

For Usha Martin Limited

Shampa Ghosh Ray  
Company Secretary

Encl : as above

LETTER OF INDEMNITY

(For issue of Duplicate Dividend)

To  
Usha Martin Limited  
Mangal Kalash  
2A Shakespeare Sarani  
Kolkata 700071

Dear Sirs,

Folio No .....  
MICR No. ....

In consideration of the Company issuing to me a duplicate Dividend Warrant for the year Ended ..... amounting to Rs..... (Rupees ..... only) in my name in lieu of the Original Warrant No. .... dated ..... which has been lost, destroyed or mislaid. I hereby undertake and engage myself, my executors, administrators and assigns to hold the Company and the Directors and Officers thereof, harmless and indemnified against all suits, action, proceedings, charges, demands, cost, losses and expenses which may arise in the event of the original warrant being paid or forthcoming at any future time or otherwise in consequence of the said Company issuing a duplicate to me as aforesaid and I request that such duplicate warrant may be issued to me accordingly. I further undertake that in the event of the original Dividend Warrant eventually coming into my possession. I will forward to you to be cancelled.

I hereby authorize the Company, in case it is subsequently detected that the original Warrant has been paid/encashed to adjust the amount so paid against any future dividends, interest or any other amounts payable to me by the Company.

Yours faithfully

Witness:

Signature:

Name :

Address :

Signature:

Name :

Folio No.:

Address :